



# WebSource

For the Classroom

## College and Career Readiness Interview Skills

### Discussion Questions

- Have you ever been on an interview?
- Did you prepare for it? If so, how?
- How do interviews make you feel?

### Activity: Interview Q's and A's

Students will demonstrate knowledge of how to properly prepare for an interview.

#### MATERIALS

- Computer access

#### PROCEDURE

1. Explain to the students that it is important to mentally prepare for an interview so that they can avoid “going blank,” when asked a question, as well as give their best responses.
2. Divide class up into pairs. Explain to the class that they are going to do some research regarding what to expect during an interview. Have each pair choose a type of job they would like to interview for or college they would like to apply to. They then should choose a specific company or school in anticipation of a potential interview opportunity.
3. Next, students will complete background research on the company/job/school they are interviewing with/for. Each pair should write a short paragraph on their findings. Explain that if they can use this information during the interview, each will present as a knowledgeable and prepared candidate.
4. Then, each pair should come up with as many questions/scenarios as possible as to what they anticipate will be asked. Sample questions include: Have students create questions targeted for the specific position they are researching, and write them down.
5. Next, have students discuss with their partner possible answers to those questions. Copies of the Q's and A's chart can be provided for a written exercise.
6. When time is up, bring class together to share their research. Each pair should present their chosen position and research behind it. They then should ask the class a few of the questions they came up with. Students should share their answers to provide additional perspectives on interview preparation.



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## Interview Q's and A's

Possible Question	Possible Answer
What can you tell me about yourself?	
Can you name three personal strengths? Three personal weaknesses?	
If your co-workers or friends were here, what would they say about you?	
What motivates you to do a good job?	
Describe a challenge you have had and how you dealt with it.	
Why should I hire you for this job/admit you to this school.	
Would you rather be liked or feared?	